



## Appendix EC.4

### Secure Storage of Fertiliser Self Assessment Checklist

Mineral [or Manufactured] fertiliser is a valuable product for farmers and growers but is potentially dangerous in the wrong hands. The storage and security of fertiliser in your possession is therefore of paramount importance and the purpose of this self assessment is to help you to ensure that basic storage and security is maintained. The leaflet “Security of Fertiliser Storage on Farms” is reproduced below and you must have in place a protocol to monitor the security of fertiliser (an example is given below). It is also recommended that you complete the Checklist.

**The leaflet includes the following 10-point code:**

**DO NOT:**

- ✗ Store fertiliser where there is public access.
- ✗ Leave fertiliser in the field overnight.
- ✗ Store fertiliser near to, or visible from, the public highway.
- ✗ Sell fertiliser unless the purchaser is personally known by you to be a bona-fide farmer user and is aware of the need to follow this guidance

**DO:**

- ✓ Record fertiliser deliveries and usage.
- ✓ Wherever possible, and with regard to HSE safety guidance, store fertiliser inside a locked building or compound.
- ✓ Fully sheet fertiliser when stored outside and regularly check to ensure that the stack has not been tampered with.
- ✓ Carry out regular stock checks.
- ✓ Report immediately any stock discrepancy or loss to the police.
- ✓ Record any manufacturer code numbers from the bags and, if available, the number of the detonation resistance certificate.

You can get more information from your supplier or from the HSE booklet “Storing and Handling Ammonium Nitrate” at <http://www.hse.gov.uk/pubns/indg230.pdf> .

If you store 25 tonnes or more of fertiliser you must notify your local fire officer and Health and Safety Executive (HSE). Under the NIHHS (Amendment) Regulations 2002 users of Ammonium Nitrate (AN) and AN based fertilisers must provide additional information to the HSE if 150 tonnes of these fertilisers are being handled or stored which contain over 15.75% Nitrogen by weight.

You must not sell fertiliser unless the purchaser is known by you to be a bona-fide user and if you re-sell ammonium nitrate fertiliser with high nitrogen content, (i.e. a nitrogen content of more than 28% of its weight), you must be in possession of a valid detonation resistance certificate for that batch.



## Appendix EC.4 (continued)

## Secure Storage of Fertiliser Self Assessment Checklist

## Checklist

		Yes	No
1.	Did you obtain your fertiliser from a Fertiliser Industry Assurance Scheme (FIAS) approved supplier?		
2.	Is your fertiliser stored away from areas where there is public access?		
3.	Have you ensured that your fertiliser is not stored or left unattended within sight of a public highway?		
4.	Do you have a current inventory of your fertiliser stock?		
5.	Does your inventory detail the type and brand of fertiliser delivered, stored and used?		
6.	Do you have a record of the manufacturers' code numbers?		
7.	Is your fertiliser stored in a secure building or compound? Or Is your fertiliser stored fully sheeted with tamper evident precautions?		
8.	Do you have a protocol, which is known to all staff, detailing what action must be taken if stored fertiliser is tampered with or unaccountably goes missing (i.e. theft)?		
9.	How often do you check your fertiliser stock to ensure that any discrepancy is noticed as soon as possible? (Tick as appropriate) Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/>		
10.	If you store 25 tonnes or more of fertiliser, have you notified your local fire officer and Health and Safety Executive (HSE)? For further advice please refer to SI 1990 No. 304 – The Dangerous Substances (Notification and Marking of Sites) Regulations 1990.		
11.	If you are storing 150 tonnes or more of ammonium nitrate or ammonium nitrate based fertilisers which contain more than 15.75% nitrogen by weight, have you notified the Health and Safety Executive?		

If you have answered 'No' to any of the above questions record what steps you are taking to make it 'Yes'.

The following page provides an example and an acceptable template for the fertiliser theft protocol.



## Appendix EC.4 (continued)

### Secure Storage of Fertiliser Self Assessment Checklist

<b>Farm Name:</b>	
<i>Home Farm</i>	
Name of member of staff responsible for checking store and reporting: <i>A. Farmer</i>	
1.	<i>The fertiliser store/s is checked at the frequency stated below to ensure stock has not been tampered with or stolen.</i> <b>E.g. Daily/Weekly/Monthly</b>
2.	<i>Any evidence of tampering or loss will be reported immediately to: the Police Anti-terrorist hotline 0800 789321</i>

<b>Farm Name:</b>	
Name of member of staff responsible for checking store and reporting:	
1.	<b>E.g. Daily/Weekly/Monthly</b>
2.	
3.	